Cole Sherman

Date: 02/15/03 Period: 01/01/03 to 01/31/03

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #11

Period Ending January 31, 2003

Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

This task is complete.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete.
- Posted on project web site.

Travel Demand Analysis Process Working Paper

- · Final draft report complete.
- Presented to Consultation Groups on January 24 and 31, 2003.

Existing and Future Travel Demand Working Paper

- Final draft report complete.
- Presented to Consultation Groups on January 24 and 31, 2003.
- Produced memo on correspondence of traffic volume projections between several Southeast Michigan studies.

Analysis Area Working Paper

 This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Final draft report complete.
- Presented to Consultation Groups on January 24 and 31, 2003.

Date: 02/15/03

Period: 01/01/03 to 01/31/03

Feasible Transportation Alternatives Working Paper

Continued assessment of Feasible Transportation Alternatives.

Economic Benefits Report

- Developed a technical memorandum on risk analysis of the crossing traffic forecast.
- Developed a technical memorandum on diversion estimation to the rail mode.
- · Provided input to assessment of Feasible Transportation Alternatives.

Consultation

- Continued management of project hotline and public comment computer database.
- Drafted responses to Comment Sheets received at Public Information Open Houses and provided drafts to Project Coordinator.
- On January 28, contacted Tracy Frazier of Detroit Mayor's Office staff to request opportunity for presentation to Mayor and/or his staff.
- Meeting held January 14, 2003 at the Ambassador Bridge Plaza with Canadian/U.S. Border Processing agencies.
- Conducted Public Sector Consultation Group meeting on January 24, 2003 in Romulus, Michigan.
- Attended Management Committee public forum regarding the Windsor Gateway Action Plan on January 25. 2003.
- Conducted Private Sector Consultation Group meeting on January 31. 2003 in Romulus, Michigan.
- Attended SNAME (Society of Naval Architects & Marine Engineers) conference on January 31, 2003 in Cleveland, Ohio to collect information on marine issues.

Communications

- Ongoing liaison regarding updates on communications activities.
- Ongoing media monitoring and distributed coverage or related press releases to Communications Team.
- Ongoing distribution of relevant coverage to Partnership and Communications Team.

Service Deliverables / Project Management

- Held Consultant Team meeting January 8, 2003 in Toronto.
- Participated in Partnership Working Group conference call January 29, 2003.

Date: 02/15/03

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- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to Working Group meeting February 27, 2003 in Windsor and Steering Committee meeting in March 4, 2003.
- Initiated Draft Work Plans for possible truncated P/NF and initiation of TOR/NEPA processes.

Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

· Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Complete draft assessment of Feasible Transportation Alternatives.
- Work towards completion of Draft Working Paper.

Economic Benefits Report

- Prepare Cost Benefit Analysis of the build alternatives.
- Prepare a technical memorandum on diversion estimation to the marine mode.
- Incorporate comments and finalize technical memos.

Consultation

- Continue to update Consultation Group contact lists.
- Continue efforts to arrange a presentation before Mayor Kilpatrick's staff.

Communications

- Development of a press release and Q & A concerning next stages of study.
- Development of communications plan for next phase of study.

Date: 02/15/03

Period: 01/01/03 to 01/31/03

Service Deliverables / Project Management

- Conduct Consultant Team meeting on February 18, 2003 in Toronto.
- Participate in Partnership Working Group meeting on February 27, 2003 in Windsor.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Respond to comments on Work Plans and develop fee estimate.

Areas of Concern/Actions Required

 The actions/recommendations of the Canada-Ontario Management Committee have raised awareness of border crossing issues and potential impacts. The P/NF Team is addressing the need for enhanced consultation as this project moves forward.

Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see Table 1 and Exhibit 1 for the current project schedule for study deliverables.

Budget Status

Based on invoicing received to date, a total of \$ 288,180.66 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,018,842.09 CDN, or 44% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1876 person hours were invoiced this billing period. To date, 42% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see Table 4 for the project cumulative spending curve.

Task /

Work

Step #

3.1c

3.2a

3.2b

3.3

3.4

5.1a

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5.1c

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11.1c

11.2h

11.2a 11.3

11.4

11.5

14.1c

14.2b

14.2a

14.3

14.4

14.5

Present Working Paper to Steering Committee Present Working Paper to Public and Private Sector

Transportation Problems and Opportunities Report

Consultation Groups

Submit Report to Project Team

Collaborate Project Team Comments

Present Report to Steering Committee

Present Working Paper to Public and Private Sector

Final Deliverable

Review (by Client)

Consultation Groups

Final Deliverable

ID.

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TABLE 1: Project Schedule for Study Deliverables URS CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study Cole Son Original Current Actual Schedule Schedule Completion Comment Task Title Completion Completion Date Date OM/PNF 110 Transportation Problems and Opportunities Report Strategic and Geographic Area Working Paper 23-Apr-02 27-May-02 27-May-02 Submit Draft Working Paper to Project Team Present Draft Working Paper to Project Team 30-Apr-02 12-Jun-02 12-Jun-02 12-Jun-02 12-Jun-02 14-May-02 Review (by Client) Present Working Paper to Public and Private Sector 12-Jul-02 30-May-02 12-Jul-02 Consultation Groups Final Deliverable 7-Jun-02 24-Jul-02 24-Jul-02 Travel Demand Analysis for Broad Geographic 22-Mnr-02 3-Jun-02 3-Jun-02 Area Interim Working Paper Methodology and Road Network for Focused 3-Jun-02 3-Jun-02 5-Apr-02 Analysis Area (FAA) Interim Working Paper Traffic Analysis Zone System and Trip Tables 10-May-02 6-Aug-02 6-Aug-02 for FAA Interim Working Paper Travel Demand Analysis Process Working Paper Submit Working Paper to Project Team 28-May-02 15-Nov-02 15-Nov-02 18-Nov-02 22-Nov-02 Review (by Client) 4-Jun-02 25-Nov-02 Collaborate Project Team Comments 18-Jun-02 28-Nov-02 Present Working Paper to Public and Private Sector 3-Jul-02 24-Jan-03 24-Jan-03 Consultation Groups 12-Jul-02 6-Feb-03 NA: Final Deliverable Existing and Future Travel Demand Working Paper Submit Working Paper to Project Team 15-Nov-02 15-Nov-02 19-Jun-02 Review (by Client) 26-Jun-02 29-Nov-02 29-Nov-02 Collaborate Project Team Comments 12-Jul-02 6-Dec-02 6-Dec-02 Present Working Paper to Public and Private Sector 26-Jul-02 30-Jan-03 30-Jan-03 Consultation Groups 29-Jul-02 6-Feb-03 NA Final Deliverable Analysis Area Working Paper Submit Working Paper to Project Team 15-Nov-02 7-Jun-02 15-Nov-02 Review (by Client) 14-Jun-02 22-Nov-02 22-Nov-02 Collaborate Project Team Comments 25-Jun-02 27-Nov-02 27-Nov-02

11-Jul-02

18-Jul-02

19-Aug-02

19-Jun-02

26-Jun-02

9-Jul-02

23-Jul-02

30-Jul-02

29-Nov-02

12-Dec-02

30-Jan-03

28-Mar-03

13-Nov-02

22-Nov-02

27-Nov-02

12-Dec-02

30-Jan-03

28-Mar-03

12-Dec-02

30-Jan-03

NA

13-Nov-02

22-Nov-02

27-Nov-02

12-Dec-02

30-Jan-03

NA

171

Final Deliverable

TABLE 1: Project Schedule for Study Deliverables URS CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study Original Current Actual Task / Schedule Schedule ID* Work Task Title Completion Comment Completion Completion Date Step# Date Date OM/PNF 120 Transportation Alternatives Report Feasible Transportation Alternatives Working Paper 101 3.1c Submit Working Paper to Project Team 19-Jul-02 27-Feb-03 NA 102 3.2h Review (by Client) 26-Jul-02 19-Mar-03 NA 103 3.2a Collaborate Project Team Comments 19-Aug-02 2-Apr-03 NA 4-Mar-03 105 Present Working Paper to Steering Committee NA 10-Sep-02 3.3 Present Working Paper to Public Sector Advisory 106 3.4 17-Sep-02 1-May-03 Group and Private Sector 107 3.5 Present Report to Local Government 24-Sep-02 15-May-03 NA Hold Public Information Centres / Public Information 108 3.6 PIC #1 2-Jun-03 NA 1-Oct-02 Meetings 109 3.7 Final Deliverable 29-Nov-02 26-Jun-03 NA OM/PNF 150 Transportation Planning / Needs and Feasibility Report Submit Report to Project Team 13-Jun-03 25-Mar-03 NA 163 5.1c 167 Present Report to Steering Committee NA 12-Aug-03 16-Apr-03 5.3 Present Working Paper to Public and Private Sector 168 5.4 Consultation Groups 1-May-03 NA 13-Aug-03 169 5.5 Present Report to Local Government 4-Sep-03 15-May-03 NA Hold Third Round Public Information Centres / 170 5.6 PIC #3 Public Information Meetings 11-Sep-03 2-Jun-03 NA

10-Nov-03

26-Jun-03

NA

Feb. 14/03

PROJECT SCHEDULE (TO PIOH) CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP PLANNING / NEED AND FEASIBILITY STUDY



Cole Sherman

Task/Work #	Task Title	Start	Finish	Duration	p Oct	Nov	Dec 120	Jan 8 1/5	Feb 2/2	Mar 3/2	Apr 3/30	May V27	25 e/	Jul 22 7
19,900,15,700,7	Prepare Transportation Problems and Opportunities Report		Someth,		10/10/	1.40	1	1 200	1000	-				
6, - 8,	Existing and Future Travel Demand Working Paper	Tue 9/10/02	Thu 2/6/03	97 days										
8.1a	Prepare: Existing and Future Travel Demand Working Paper	Wed 10/16/02	Thu 11/7/02	17 days	100	i i								
8.1b	Submit: Existing and Future Travel Demand Working Paper to CSA	Fri 11/8/02	Fri 11/8/02	1 day		•	Nav 8	'02					T	
8.10	Submit: Existing and Future Travel Demand Working Paper to Project Team	Fri 11/15/02	Fri 11/15/02	1 day		(4)			\Box					
8.2b	Review (by Client): Existing and Future Travel Demand Working Paper	Mon 11/18/02	Fri 11/29/02	10 days		1						П	\Box	
8.2a	Collaborate Project Team Comments	Mon 12/2/02	Fri 12/5/02	5 days			В							
8.2c	Revise (by Consultant): Existing and Future Travel Demand Working Paper	Mon 12/9/02	Fri 12/13/02	5 days			0							_
8.3	Present Working Paper to Public and Private Sector Consultation Groups	Fri 1/24/03	Thu 1/30/03	5 days		Н								
8.4	Final Deliverable: Existing and Future Travel Demand Working Paper	Thu 2/6/03	Thu 2/6/03	1 day						Feb 5	'03			
9 11.	Analysis Area Working Paper	Thu 10/10/02	Fri 3/28/03	112 days	H	\vdash		222	~			H		
11.1a	Prepare: Analysis Area Working Paper	Tue 10/15/02	Thu 11/14/02	23 days	- 6	683			+				\rightarrow	_
11.1c	Submit: Analysis Area Working Paper	Fri 11/15/02	Fri 11/15/02	1 day	-	(4)		\vdash	-					_
11.2b	Review (by Client): Analysis Area Working Paper	Mon 11/18/02	Fri 11/22/02	S	-	4		-	-			Н	-	_
11.2a	Collaborate Project Team Comments	Mon 11/25/02	Wed 11/27/02	2000	-	H.		\vdash	-		-			_
11.20	Revise (by Consultant): Analysis Area Working Paper	Mon 11/25/02	Wed 11/27/02		-							\vdash		_
11.3	Present Working Paper to Steering Committee	Thu 11/28/02	Thu 12/12/02	100	-	- 0			inc.					_
11.4	Present Working Paper to Sebeling Committee Present Working Paper to Public and Private Sector Consultation Groups	Fri 1/24/03	Thu 1/30/03	COSTERVE		1	2 N	ov 28	02					_
11.4	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Thu 3/27/03					1 3	- Jane	7777				_
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11.5	Final Deliverable: Analysis Area Working Paper	Fri 3/28/03	Fri 3/28/03						_	4	▶ M	ar 28 'C	0	
12 14.	Transportation Problems and Opportunities Report	Mon 4/8/02	Fri 3/28/03	1000	Ш.	L								
14.1a	Prepare: Transportation Problems and Opportunities Report	Thu 10/17/02	Thu 11/14/02	200000000	10									
14.1c	Submit: Transportation Problems and Opportunities Report	Wed 11/13/02	Wed 11/13/02			•								
14.2b	Review (by Client): Transportation Problems and Opportunities Report	Thu 11/14/02	Fri 11/22/02			H								
14.2a	Collaborate Project Team Comments	Mon 11/25/02	Wed 11/27/02			1								
14.2c	Revise (by Consultant): Transportation Problems and Opportunities Report	Mon 11/25/02	Wed 11/27/02	3 days		1								
14.3	Present Report to Steering Committee	Thu 11/28/02	Thu 12/12/02	11 days				11-5						
14.4	Present Report to Public and Private Sector Consultation Groups	Fri 1/24/03	Thu 1/30/03	5 days				1 3	3					
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Thu 3/27/03	40 days					1000					
14.5	Final Deliverable: Transportation Problems and Opportunities Report	Fri 3/28/03	Fri 3/28/03	1 day						4	×	ar 28 '	13	
DM/PNF 120	Prepare Transportation Alternatives Report													Τ
3.	Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Thu 6/26/03	168 days								П		_
3.1a	Prepare: Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Tue 2/18/03	79 days	8		Name of	200	1950			П		_
3.16	Submit: Feasible Transportation Alternatives Working Paper to CSA	Wed 2/19/03	Wed 2/26/03	6 days			1		E			П		
3.1c	Submit: Feasible Transportation Alternatives Working Paper	Thu 2/27/03	Thu 2/27/03	1 day					((4				_
3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Fri 2/28/03	Wed 3/19/03	14 days					1	is		П		
3.3a	Present Initial Working Paper to Steering Committee	Tue 3/4/03	Tue 3/4/03	1 day					\vdash	F				
3.2a	Collaborate Project Team Comments	Thu 3/20/03	Wed 4/2/03	10 days		+	\vdash		+	- 2	1			-
3.2c	Ravise (by Consultant): Feasible Transportation Alternatives Working Paper	Thu 3/20/03	Wed 4/9/03	15 days		1		+	1	100		H		
3.3b	Present Final Working Paper to Steering Committee	Thu 4/10/03	Wed 4/15/03	5 days			1	\vdash	+		0			
3.4	Present Working Paper to Public and Private Sector Consultation Groups	Thu 4/10/03	Thu 5/1/03	15 days	\vdash	+	H		-	\vdash		9		_
200	Present Report to Local Government	Fri 4/25/03	Thu 5/15/03	15 days	-	+		\vdash	+			20		_
3.5	Fresent Report to Local Government	2012/02/01/2006	100,000,000	40 days	\vdash	+	-	\vdash	\vdash			-	Jun	2 10
	Hold Public Information Open Houses	Fri 5/16/03	Mon 6/2/03	10 days								1 1000	-	
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3.5	Hold Public Information Open Houses Final Deliverable: Feasible Transportation Alternatives Working Paper	Thu 6/26/03	Thu 6/26/03	1 day		F		F			Jur	n 25 '0'	•	
3.5 3.7 DM/PNF 150	Hold Public Information Open Houses Final Deliverable: Feasible Transportation Alternatives Working Paper Prepare Transportation Planning / Needs and Feasibility (P / N F) Report	Thu 6/26/03 Tue 2/25/03	Thu 6/26/03 Mon 1/26/04	1 day 225 days							Jur	26 '0	•	-
3.5 3.7 DM/PNF 150 5.	Hold Public Information Open Houses Final Deliverable: Feasible Transportation Alternatives Working Paper Prepare Transportation Planning / Needs and Feasibility (P / N F) Report Transportation Planning / Needs and Feasibility Report	Thu 6/26/03 Tue 2/25/03 Tue 2/25/03	Thu 6/26/03 Mon 1/26/04 Thu 11/20/03	1 day 225 days 186 days							Ju	1 26 '0	•	2
3.5 3.7 DM/PNF 150 5. 5.1a	Hold Public Information Open Houses Final Deliverable: Feasible Transportation Alternatives Working Paper Prepare Transportation Planning / Needs and Feasibility (P / N F) Report Transportation Planning / Needs and Feasibility Report Prepare: Draft Transportation Planning / Needs and Feasibility Report	Thu 6/26/03 Tue 2/25/03 Tue 2/25/03	Thu 6/26/03 Mon 1/26/04 Thu 11/26/03 Tue 3/25/03	1 day 225 days 186 days 21 days										2.0
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3.5 3.7 DM/PNF 150 5. 5.1a	Hold Public Information Open Houses Final Deliverable: Feasible Transportation Alternatives Working Paper Prepare Transportation Planning / Needs and Feasibility (P / N F) Report Transportation Planning / Needs and Feasibility Report Prepare: Draft Transportation Planning / Needs and Feasibility Report Submit: Draft Transportation Planning / Needs and Feasibility Report Present Draft P / N F Report to Steering Committee	Thu 6/26/03 Tue 2/25/03 Tue 2/25/03 Tue 2/25/03 Wed 3/26/03 Thu 4/10/03	Thu 6/26/03 Mon 1/26/04 Thu 11/20/03 Tue 3/25/03 Wed 3/26/03	1 day 225 days 186 days 21 days 1 day 5 days						•	M.	ar 25 °C		
3.5 3.7 DM/PNF 150 5. 5.1a	Hold Public Information Open Houses Final Deliverable: Feasible Transportation Alternatives Working Paper Prepare Transportation Planning / Needs and Feasibility (P / N F) Report Transportation Planning / Needs and Feasibility Report Prepare: Draft Transportation Planning / Needs and Feasibility Report Submit: Draft Transportation Planning / Needs and Feasibility Report	Thu 6/26/03 Tue 2/25/03 Tue 2/25/03 Tue 2/25/03 Wed 3/26/03	Thu 6/26/03 Mon 1/26/04 Thu 11/20/03 Tue 3/25/03 Wed 3/26/03	1 day 225 days 186 days 21 days 1 day 5 days						•	M.	ar 25 °C		*

Table 4

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study **Cumulative Spending Curve**

